



Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

We strongly advise that you contact your Community Area Manager before completing your application.

1 - Your Organisation or Group			
Name of Organisation	Charlton St Peter & Wilsford Parish Council		
Contact Name			
Contact Address			
Contact number		e-mail	
Organisation Type	Not for profit organisation <input type="checkbox"/> Parish/Town Council <input checked="" type="checkbox"/> Other, please specify		
2 – Your Project			
In which Community Area does your project take place? (Please give name – see section 3 of the grants pack)	Pewsey		
Does your Town/Parish Council know about your project?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		
What is your project? IMPORTANT: This section is limited to 300 characters only (inclusive of spaces).	Purchase and installation of a new parish notice board for Charlton St Peter		
Where will your project take place?	Charlton St Peter SN9 6EU		
When will your project take place?	Within 2 months of grant being obtained		
How many people will benefit from your project?	80 plus visitors		
How does your project demonstrate a direct link to the Community Plan for your area? Please provide a reference/page no.			

What is the link between your project and other local priorities? e.g. Priorities set by your Area Board and Parish Plans.

The provision of a new lockable parish notice board will enable official area board, parish and neighbourhood watch notices to be displayed and read by local residents. It is a priority to improve communications with local residents.

How did you discover there was a need for your project and how will your project benefit your local community?

IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1200 CHARACTERS ONLY (INCLUSIVE OF SPACES)

The old parish notice board is in a very poor state of repair, is small, leaks water and is not lockable
Benefit to local community of improved communications on parish, area and county matters

Any other information about your project.

The Parish Council has recently purchased from BT the listed telephone kiosk in Charlton. A cleansing grant has been obtained to repaint the kiosk. A notice board will be installed in the kiosk for all non official notices. The new lockable parish notice board which is the subject of this application will be installed opposite the kiosk and will be reserved for official county, area board, parish and neighbourhood watch notices

3 - Management

How many people are involved in the management of your group/organisation?

Of these, how many are:

Over 50 years

Male

Female

25 – 50 years

Male

Female

Under 25 years

Male

Female

Disabled People

Male

Female

Black & Minority Ethnic people

Male

Female

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

This is a one off expenditure. Maintenance of the notice board will be carried out on a voluntary basis by parish councillors

If you were not awarded the full amount requested, what would be the impact on your project?

Project would not proceed

How will you know whether your project has made a difference in the community?

By improved communications to the residents of Charlton St Peter

Have you contacted Charities Information Bureau for help with your application/ to seek funding?

Yes

No

To who have you applied for funding for this project (other than Wiltshire Council)?

No one

Have you been successful?

Yes

No

Have you or do you intend to apply for a grant from another Area Board within this financial year?

Yes

No

If yes, please state which ones.

Are you in receipt or anticipating other funding from Wiltshire Council for this project?

Yes

No

4 - Information relating to your last annual accounts (if applicable)

Year Ending:

Month: March

Year: 2010

A - Total Income:

£800

B - Minus Total Expenditure:

£765.29

Surplus/Deficit for year: (A minus B)

£34.71

Free Reserves held:

£825.80

5 - Financial Information

PROJECT COSTS A Please provide a <u>full</u> breakdown e.g equipment, installation etc.		PROJECT INCOME B Please list all sources of funding for this project, as provisional (P) or confirmed (C)	
		P/C	
Notice Board	£530		£
	£		£
	£	Own Fundraising/Reserves	£265
	£	Parish/Town Council	£
	£	Trusts/Foundations	£
	£		£
	£	In Kind	£
	£		£
	£	Other	£
	£		£
	£		£
	£		£
TOTAL PROJECT EXPENDITURE	£530	TOTAL PROJECT INCOME	£265

Total Project Income B	£265
Total Project Expenditure A	£530
Project Shortfall A – B	£265
Award sought from Wiltshire Council Area Board	£265
BANK DETAILS	
Please give the name of the organisations' Bank Account e.g. Barclays	
Please give the title name of the organisations' Bank Account e.g. current	

6 – Supporting Information – Please enclose the following documentation

Enclosed (please tick)

- Written quotes including the one you are going to use
- Latest inspected/audited accounts or Annual Report
- Income & expenditure budget for current financial year
- Project budget (if applicable)
- Terms of Reference/Constitution/Group Rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:

a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?

Improves communications for all

b) How does your project work to promote inclusion, participation and good community relations?

Keeps all residents of Charlton St Peter informed of parish, area board and county matters

c) Is your project targeted at a specific group? If yes, please tick any of the following which apply

- Under 25's Over 50's
- Mostly or All Men/Boys Mostly or All Women/Girls
- Specific Minority Ethnic Groups (please state which groups)
- Specific Faith Groups (please state which groups)
- People/Families on low income
- Other disadvantaged groups (please state which groups)

8 - Declaration (on behalf of organisation or group) – I confirm that.....

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Public Liability Insurance
- Equal Opportunities Access Audit Environmental Impact
- Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 24/11/2010

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team